

YOBE STATE MINISTRY OF ENVIRONMENT (YBMENV)

GUIDELINES FOR OBTAINING AN ENVIRONMENTAL IMPACT ASSESSMENT REPORT (EIA)

Guiding laws & Regulations (as domesticated) - Environmental Impact Assessment Decree No 86 of 1992 laws of Federation of Nigeria, 10th December, 1992, as amended EIA act CAP e 12 LFN 2004.

Yobe State Revenue (Codification) Law 2021

All individuals and organisations seeking to acquire an Environmental Impact Assessment Report (EIA) in Yobe State can apply through the following process.

Step 1

Start your application by writing to the Ministry. The letter should state the reason and Include the provision, if any to prevent, reduce or cause damage to the environment.

Application should be addressed to:

Ministry of Environment Headquarters,
Km 3, Gujba Road
Damaturu.

Email: ybmoe1107@gmail.com

Phone Number: 07034802261

Step 2

Prepare all relevant documents as follows:

- ❖ One copy of YOGIS Certificate of occupancy (C of O). Note where YOGIS C of O has not been issued, YOGIS acknowledgement letter may be submitted. Please note that this may however cause a delay in the processing of your application pending when the copy of C of O is submitted
- ❖ Site analysis report (SAR) prepared by certified consultants with a clear satellite image, sealed, stamped and endorsed by Town Planning Registration Council (TOPREC), registered town planner (for development)

- ❖ Building Plan/Development Permit issued YOGIS or Yobe State Development Control (YDCD).
- ❖ Soil Investigation Reports (SIR) for Multi-story building that exceed three floors. Visit the Honourable Commissioner's office, Ministry of Environment, Damaturu Yobe state.
- ❖ Feasibility /visibility report prepared by certified consultants for mass housing, agricultural, petro/gas station, commercial, industrial development.
- ❖ Tax clearance certificate (TCC) and Tax identification number (TIN) for all development are required.
- ❖ Service approvals including fire and police reports (for petrol/gas stations, Hotels and multi-story development that exceed four floors. The fire report should be obtained from the State Fire Service office adjacent to high court, Damaturu Yobe State, while police report should be obtained from Headquarters of the NPF, Damaturu.
- ❖ Recent or current utility bill or bank statement – containing same address with contact address specified on the written application.

Step 3

PAYMENT OF FEES

See applicable fees as captured in the Yobe State Revenue (Codification) Law 2021. Applicable fees are shown below for ease of reference:

- ❖ Small SizesN150,000.00
- ❖ Medium Sizes.....N250,000.00
- ❖ Large Sizes.....N350,000.00

Kindly pay applicable fees across any of the following channels:

- Yobe State Revenue Service located at Ministry of finance Potiskum Road, Damaturu, Yobe State
- Go to Bank for payment through pay direct or e-bills within and outside Yobe State

Step 4

SUBMISSION OF APPLICATION DOCUMENTS

Kindly submit application, along with documents listed in step 2 above and evidence of payment at the EIA desk in the Ministry of Environment Headquarters, Km 3, Gujba Road, Damaturu.

Step 5

APPLICATION PROCESSING

Submitted applications will be processed **within 30 working days** from the date of receipt of all relevant documents

Step 6

COLLECTION OF EIA REPORT/PERMIT

- ❖ Successful applicants are notified via text messages, call or email for collection of report/permit as soon as the decision on application is reached.
- ❖ Notified applicants can visit Yobe State Ministry of Environment Headquarters Gujba Road for their EIA Report/Permit and Certification approvals in person **OR**
- ❖ May issue an authorization letter duly signed by the applicants attaching Ministry of Environment acknowledgement letter, passport of applicants and valid means of identification or valid identity card of the representative.

For more information, enquiry or complains, please contact the **Ministry of Environment Headquarters office**, located at km 3 Gujba Road Damaturu. From 8:00am to 4:00pm (Mondays to Fridays) or via our email: **ybmoe1107@gmail.com** or **07034802261**

Signed
Honourable Commissioner
Ministry of Environment
Damaturu, Yobe State.